

THORNHAM VILLAGE HALL TRUSTEES MEETING
TUESDAY 3RD JUNE 2014
7.30 PM IN THE VILLAGE HALL

PRESENT

Joan Calkin	Eileen Chandler	Dave Cowdell
Siobhan Evans (Secretary)	Janine Eves	Jude Farrell
Ian Macrae	Priscilla Macrae (Treasurer)	Vanessa Simmons
Mark Tibbenham (Chairman)		

1 Apologies

Sylvie Fawcett	Wayne Johnston	Judy O'Keefe
----------------	----------------	--------------

2 New Trustees

It was reported that some potential candidates had been approached to fill the three available Trustee slots, but there was currently no interest.

3 Minutes of 25th March 2014 meeting

The minutes were passed as an accurate record.

Proposed: Janine Eves Seconded: Dave Cowdell

Matters Arising

- Fire alarm inspection. Ian Macrae reported that this has been completed and the relevant certification issued.
- Fixed speakers in the hall for the quiz and film – Jude Farrell reported that her husband Mick has been very busy, but that he expects to finish this installation soon.
- New curtains - Priscilla Macrae now has two quotes of £1,800 and £2,000 to supply fire retardant curtains for the entire hall. Both companies had supplied sample fabrics and Trustees were asked to vote for their favourite designs. Priscilla to advise outcome for final approval before proceeding.
- Fridge freezer – the fridge freezer has now stopped working completely, so a replacement will be required before long. Options discussed included the purchase of a new, low ambient temperature fridge freezer that would fit in the space available or possibly buy a fridge only and consider getting a small freezer for use only when required or enlarge the space so a wider fridge/freezer would fit. It was also suggested, in the meantime, to reinstate the old fridge currently stored in the shed until a replacement is found. This issue is ongoing.
- LED lighting - Dave Cowdell has been looking into the viability of installing LED lighting but the uprighters are proving problematic as they would be very expensive to replace. He is currently investigating alternatives and will report again at the next meeting.
- Electrical work – Ian reported that Andrew Lummis has been asked to carry out the electrical updates required but that a start date has not yet been agreed.

- PAT testing – Dave also reported that his company has purchased a PAT tester and that this equipment can be used to test the appliances at the hall.
- Chair modifications – again, Jude reported that Mick would be making these modifications as soon as time permits.
- Second Signatory – Priscilla confirmed that Eileen Chandler has replaced Rosemary Tyler as second signatory on the bank account.

4 **Chairman's Report**

The Chairman mentioned that Peter Tyler had volunteered to trim hedges and carry out various maintenance jobs around the hall.

5 **Treasurer's Report**

The recent election provided a boost to the hall income and the current account balance is presently £2,938. The Virgin savings account balance remains at £10,065. Priscilla reported that from July, the interest rate on the Virgin account will drop from 1.64% to 1% and asked the Trustees to consider whether it would be sensible to move to another Virgin account offering 1.25% but with a 100 day notice period. It was agreed to leave the account with a lower interest rate and instant access.

For interest, Priscilla had looked into the finances specifically relating to the film nights. The last four films had seen £412.10 being paid to Moviola for film rental, with £654 profit being generated on admission and refreshments.

Ian reported that the profit margins on wine have been steadily reducing with the increased cost of purchase, and suggested the bar tariff should be increased by 50p to £2 per glass. It was generally considered that low-priced drinks were an attractive element to Village Hall events and that prices should be left as is for the time being.

Jude mentioned that she had a family contact in the drinks trade and would look into any discounts that might be available.

6 **Village Hall Maintenance**

- Village Hall Rota

June:	Janine Eves	September:	Siobhan Evans
July:	Sylvie Fawcett	October:	Jude Farrell
August:	Dave Cowdell	November:	Mark Tibbenham

- Ian reported that the wooden post by the entrance to the hall had been knocked down, probably by a careless driver, and that a replacement was necessary. Ian and Peter Tyler are of the opinion that a better replacement would be a more robust reinforced concrete bollard and the best price they have found is £66 from Ridgeons. All agreed that the project should go ahead.
- Siobhan Evans mentioned that Cindy the cleaner has asked us to get a dirt trapping doormat for the kitchen entrance as the kitchen floor becomes dirty very quickly in wet weather. Priscilla will look into this.
- Mark Tibbenham and Peter Tyler had discussed painting the fascia boards in the near future, but this job is complicated by the necessity of making safe the

power line connections. Jude suggested that the hall would look more attractive if the external woodwork was eventually painted white.

- Ian said that the gutter at high level over the kitchen creates a problem when it needs to be cleaned, as access is very difficult. Dave suggested installing gutter brushes to prevent the build up of material.

7 **Review of Events**

- Film show: 25th April (Sunshine on Leith) - a healthy turnout with a pleasant atmosphere. The sound and projection were also very good.

8 **Future Fund Raising Events and provisional dates**

- Future film shows – previously suggested dates for the next season are 26th September, 24th October and 21st November are now confirmed with the choice of film to be decided nearer the time.
- Midsummer Thornham Family Bun Day, 21st June 2014
 - this event will take place between 2.30pm and 5.30pm and will consist of free tea and coffee with complimentary cakes and biscuits to be donated by Trustees and villagers. The licenced bar will also be open with the usual tariffs applying and Ian will arrange this.
 - the Thornham Bun competition will be run by Sylvie with engraved wooden spoons for the winners and certificates for all the child entrants. It was agreed that tact and flexibility will need to be used if entrants do not conform strictly to the rules of the competition and it was thought that it might be necessary to have another category in this event.
 - activities will include handbell ringing, “Hook a Duck”, a children’s inflatable and Egg and Spoon races for children and adults.
 - Sylvie mentioned that we could invite Sue Watson to set up a Fair Trade stall and it was agreed, provided that the items on sale did not directly compete with the event.
 - Vanessa Simmons has donated an empty Fortnum & Masons hamper as a raffle prize and requested items from Trustees to fill it. Any other raffle prizes would also be gratefully received.
 - Jude will provide bunting and the hall will be set up the afternoon before, on Friday 20th June at 2.30pm.
- Summer dance - the earlier provisional date has now changed to 16th August. It was agreed to charge £5 per person with children admitted free. Siobhan agreed to design a poster and flier and a working group to finalise the details will be held in the village hall at 7.30pm on Friday 25th July.
- Quiz nights – the dates of 10th October 2014 and 6th February 2015 are now proposed.
- Xmas fayre - 15th November 2014
- Jumble sale - 17th January 2015

9 **Any Other Business**

There was none.

Date of next Meetings:

Tuesday 9th September 2014

Meeting closed at 8.51pm.

DRAFT