

**THORNHAM VILLAGE HALL TRUSTEES MEETING
TUESDAY, 16TH JUNE 2015
7.30 PM IN THE VILLAGE HALL**

DRAFT MINUTES

PRESENT

Joan Calkin	Eileen Chandler	Dave Cowdel
Siobhan Evans (Secretary)	Janine Eves	Jude Farrell
Sylvie Fawcett	Ian Macrae	Mark Tibbenham (Chairman)

1 **Apologies**

Priscilla Macrae (Treasurer) Judy O'Keefe Vanessa Simmons

2 **Minutes of 10th March 2015 meeting**

The minutes were passed as an accurate record.

Proposed: Janine Eves

Seconded: Eileen Chandler

Matters Arising

- Electrical work – Ian Macrae reported that, although the electricity supply is safe, there are still some items to finish off and the work has not yet been paid for.
- PAT testing – Dave Cowdell reported that this has now been done.
- Floor maintenance – Dave had received some quotes to refinish the floor, but these have proved to be much more expensive than at first thought. It was decided to leave this matter until it becomes more urgent.
- Stage carpet – no further progress on this matter, a cost effective solution is still being sought.
- Car park maintenance – Ian and Jude Farrell have spread some of the 10 tonnes of chippings where needed and there is enough left over for future applications.
- Low hanging branches – Ian and Dave have taken care of this.
- Chair repair – Ian returned one of the chairs to the manufacturer because the cushion cover had split. They replaced it immediately with apologies.

3 **Chairman's Report**

The Chairman had nothing to add outside of the existing Agenda items.

4 **Treasurer's Report**

The Treasurer was unable to attend the meeting, but submitted the following report:

The bank account balances are as follows:

Current account	£2,064.00
Virgin deposit account	£11,207.93

Recent expenditure:

Ryan Insurance	£732.71
Granite chippings	£240.00
Malthouse Security	£175.00

Income from fundraising events:

“Mr Turner”	£240.00
“Imitation Game”	£156.00
Village Gathering	£85.00

In addition, Clare Hall has asked for a reduction in her hall booking fee for two charity yoga sessions in the summer and it was agreed to charge for only one of the sessions.

5 **Noise from the Hall**

A recent teenage birthday party at the hall seems to have taken the blame for excessive late night noise. The hall booking procedure already has in place very sensible checks for potential risky hirers. It was felt that if this party had been the source of a disturbance, then all sensible steps had been taken in advance by the Bookings Officer, Priscilla Macrae, to avoid any nuisance. It was unanimously agreed that Priscilla’s efforts in ascertaining the reliability of those hiring the hall have been excellent and that the only amendment to the current terms and conditions for hall hire should be that where music must currently cease at 12.00 midnight, this should now apply to Friday and Saturday nights only, with every other night stopping at 11pm.

6 **Village Hall Rota**

July	Sylvie Fawcett	October	tbd
August	Mark Tibbenham	November	Jude Farrell
September	Joan Calkin	December	Janine Eves

It was agreed that Siobhan Evans would ask availability of Judy O’Keefe or Vanessa Simmonds for October.

7 **Village Hall Maintenance**

- Water leak from boiler flue – Ian has had some trouble finding a professional willing to make a repair to the leaking kitchen roof. Dave believes a home repair should work and has volunteered to do the job himself.
- Recycling bins – Ian asked that the Duty Trustee check that the recycling bin does not contain inappropriate items, as failure to comply could cause problems with the Council.

8 **Review of Events**

- Films: 20th March “Mr. Turner” – 54 attendees and £240 profit; 24th April “The Imitation Game” – 52 attendees and £156 profit
- Thornhams Village Gathering: 8th May – a good evening with some new faces. Games kindly provided by Mick Farrell were very much appreciated and special thanks also were extended to all those who provided such great food, in particular, Priscilla. A profit of £85 was made.

9 **Future Fund Raising Events**

- Summer Dance, 25th July – Jude is making plans and advertising will soon appear in the Messenger and Diss Express. It will be necessary to have a planning meeting prior to the event and a date of 13th July at 10am in the village hall was suggested.

- Ian has been approached by an all-acoustic modern folk duo called Blackheart who would like to play at the village hall on 22nd August. They propose to provide all marketing material, lighting and staging and suggest that ticket revenue is evenly split with an additional donation to them of approximately £100 . Tickets would be charged at £10 per head. In principle, the Trustees were happy with this arrangement, but Ian will talk to them to see if we can reduce the donation aspect as, otherwise, we may not cover our own costs.
- Village Dog Show 13th September – this has been moved from the earlier date of 21st July to allow for more preparation. A further subcommittee meeting will be held during the week of 29th June and Siobhan Evans will be in touch separately to arrange this.
- Film Night resumes on 18th September then 16th October. A children's film is still a possibility, perhaps during the Christmas holidays, depending on the films available. Eileen Chandler mentioned that Moviola are introducing special discounts on certain films which could mean as much as £50 off the cost of hire.
- Quiz night – this will now be held on 23rd October. As we still do not have a new questionmaster, it may be necessary to take a different approach. A themed evening was again suggested and a preparatory meeting will be necessary approximately three weeks before the event, around the beginning of October. Siobhan to create a poster/flier which will need to be ready for inclusion with the Messenger for 22nd September.
- Christmas Fayre 14th November.

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Any Other Business

Janine Eves wished to express her disappointment that the bench at the children's playground appears to have been stolen.

Date of next Meeting: Tuesday 6th October 2015

Meeting closed at 9pm.
