

**THORNHAM VILLAGE HALL TRUSTEES MEETING
TUESDAY 8th March 2016
7.30 PM IN THE VILLAGE HALL**

DRAFT MINUTES

PRESENT

Joan Calkin	Eileen Chandler	Dave Cowdell (Chairman)
Siobhan Evans (Secretary)	Janine Eves	Jude Farrell
Sylvie Fawcett	Richard Jannaway	Ian Macrae
Priscilla Macrae (Treasurer)	Judy O'Keefe	

1 **Apologies**

There were none.

2 **Election of Officers**

Officers were unanimously voted as follows:

Temporary Chairman:	Dave Cowdell
Secretary:	Siobhan Evans
Treasurer:	Priscilla Macrae

Although Dave Cowdell was prepared to act as Temporary Chairman for this meeting, he stated that he had no desire to continue in that role, so it was agreed to see if a rotating Chair would be practical. Priscilla Macrae also stated her wish to stand down as Treasurer during the coming year, and asked her fellow Trustees to consider taking over by the next AGM.

3 **Minutes of 12th January 2016 meeting**

The minutes were passed as an accurate record.

Proposed: Janine Eves

Seconded: Judy O'Keefe

Matters Arising

- Electrical work – Ian Macrae reported that this has now been signed off.
- Stage: carpet and woodworm treatment – Dave has investigated DIY woodworm treatment whilst Priscilla has made enquiries from specialist companies. It was agreed that Priscilla would invite a local company to assess the situation and give us a quotation.
- Shed replacement – whilst we have now received a letter from the Thornham Estate Office which expresses no objection to repositioning the shed, Ian reported that the existing structure is still secure and watertight, so it was agreed to simply upgrade the lock and to shelve this subject until it becomes more urgent.
- Oven – Sylvie Fawcett has spoken with Karen, who runs a regular lunch club at the hall. It seems that she prefers to cook larger items using offsite commercial

ovens at her disposal as she has also encountered hotspots in ours when cooking large quantities. It was decided that purchasing a new oven would not be cost effective, given the number of times this problem arises.

- Entrance to the hall – although Vanessa Simmons has stepped down as a Trustee, it was thought that she would still be happy to spearhead this project to smarten up the external entrance area. Siobhan Evans agreed to contact her for a plan.
- PAT testing – Dave announced that this would be carried out in the next week or so.
- Film screening equipment – Jude Farrell reported that the Film Crew had successfully applied for a grant to purchase our own equipment, making it unnecessary to borrow from Stephen Schwarz each time. A request was also made to provide funds for a television licence and for approximately £140 to build speaker housings. All agreed to these expenses and enormous thanks were extended to Mick Farrell, Stephen Schwarz and Peter Tyler for all their efforts.
- Stone chippings – Ian has been in touch with Mike Gooderham who will move the majority of the pile to the field margin where the textile bank was situated and the remainder filling a dip on the far side of the car park. He will also scrape any spillage of chippings back up from the road.
- Gents toilet – Ian reported that the toilet has now been repaired.
- New thermostat – Jude has still to speak to Stephen Schwarz about this issue which is still ongoing.
- Securing the dustbin – it was thought that moving the bin to the other side of the entrance way, next to the “footpath” sign, might provide a more stable base.

4 **Chairman’s Report**

The Chairman had nothing to add outside of the existing Agenda items.

5 **Treasurer’s Report**

The bank account balances are as follows:

Current account	£2,683
Virgin deposit account	£14,317

Priscilla requested an increase in the hourly rate paid for cleaning the hall. As we are very happy with the service provided, it was unanimously agreed to increase the hourly rate.

6 **Village Hall Rota**

March	Siobhan Evans	July	Sylvie Fawcett
April	Joan Calkin	August	Jude Farrell
May	Dave Cowdell	September	Judy O’Keefe
June	Eileen Chandler	October	Janine Eves

7 **Village Hall Maintenance**

- Windows - Janine said that birds had once again damaged the putty fixing the windows. Ian agreed to talk to Peter Tyler about a solution.

8 **Review of Events**

- Film Nights: 15th January “Suffragette” - there were 62 attendees and a profit of £102; 19th February “45 Years” – 59 attendees with £240 profit.

- Jumble Sale, 23rd January – a profit of £418 was made

9 **Future Fundraising Events**

- 18th March “Brooklyn” and 22nd April “The Lady In The Van”. Another date of 13th or 20th May was proposed if the team are willing.
- Village Get Together – 6th May
- Summer Dance – 16th or 30th July
- Dog Show – 11th or 18th September
- Quiz Night – 7th October
- Xmas Fayre – 19th November
- Jumble Sale – 21st January 2017

It was suggested that a “Murder Mystery” might be popular and worthy of further investigation.

10 **Any other business**

- Ian mentioned that he is keen to step down as unofficial maintenance officer and would like another Trustee to take on this role by this time next year.
- Discussions took place in regard to recruiting new Trustees or establishing a pool of volunteers that we might be able to call upon to help with particular projects. It was thought that a leaflet drop or a note in the Messenger might be fruitful as well as mentioning the issue at the next Film Night. Siobhan will also put out a request in the next Thornhams Village Hall Newsletter.

Date of next Meeting:

Tuesday 14th June 2016

Meeting closed 9.28 pm
