

THORNHAM PARISH HALL TRUSTEES MEETING
TUESDAY 6TH JUNE 2017
7.30PM IN THE PARISH HALL

DRAFT MINUTES

PRESENT

Joan Calkin	Dave Cowdell (Chairman)	Siobhan Evans (Secretary)
Janine Eves	Jude Farrell	Sylvie Fawcett
Ian Macrae	Priscilla Macrae (Treasurer)	

1 Apologies

Helen Belsey	Eileen Chandler	Richard Jannaway
Judy O'Keefe		

2 Minutes of 7th March 2017 meeting

The minutes were unanimously passed as an accurate record.

Matters Arising

- Shed roof: Dave Cowdell and Mick Farrell are in discussion with several other Trustees and villagers and, before the next meeting, they hope to produce a proposal for either extensive renovation of the shed or a suitable replacement.
- Parish Hall Sign – Eileen Chandler is away, but had reported in advance that a sign for the hall wall and another sign and post have been ordered for erection opposite the driveway and that she would follow this up on her return. After further discussion about signage, Jude Farrell agreed to investigate the possibility of erecting a brown sign at the road junction.
- Village Map – Dave reported that this has been completed and will be available shortly.
- Car Park surface top dressing – it seems there is no simple solution to preventing the progression of the stone chippings onto the road other than having the car park resurfaced. It was agreed to keep sweeping the chippings back up on to the level surface.
- Heating switch blanking plate – this has been done by Dave.
- Key safe – Dave has installed this and Priscilla Macrae will put a spare set of keys inside. All Trustees were given the access code.
- Brush strip to bottom of main hall door – Dave reported that this was done and Janine Eves commented that this has been very effective. Dave has also agreed to look at the fire exit door which is also draughty.
- Supplementary heating – now that the weather is warmer, this matter has a reduced priority and may prove to be unnecessary following the efforts to reduce draughts in the hall.
- Floor resurfacing – Janine looked at the polyvinyl floor recently installed at the village hall in Yaxley but reported that it was unsuitable for our purposes as it was slippery and could be dangerous when wet. Richard Jannaway had agreed at the previous meeting to investigate the

installation of foam insulation beneath the floorboards to reduce heat loss, but he was absent from the meeting, so this report is outstanding. It was agreed that the floor needs some attention but no decision was made and the matter remains ongoing.

- Extra support from villagers – Dave reported that several newcomers to the village had expressed a willingness to help out where necessary. It was agreed that expansion of the mailing list for the Friends of the Parish Hall would be a good way to keep interested villagers informed about upcoming events and working parties. Siobhan Evans agreed to solicit email addresses at the Village Get Together on Friday and to put a notice on the two village noticeboards.
- Children’s playground bench replacement – the offer by the Trustees to pay for a new bench in the children’s playground was welcomed by the Parish Meeting and this has now been installed.

3 **Chairman’s Report**

The Chairman had nothing to add outside of the agenda items, except to comment that the Trustees do a great job for such a small village.

4 **Treasurer’s Report**

The bank account balances are as follows:

Current account	£2,360
Virgin deposit account	£16,438

The Treasurer reported that some interest will shortly be added to the deposit account. The insurance has been paid and this has increased since last year from £790 to £822.

5 **Parish Hall Rota**

June	Siobhan Evans	September	Janine Eves
July	Richard Jannaway	October	Dave Cowdell
August	Judy O’Keefe	November	Joan Calkin

As the end of the month approaches, the Trustee on duty should send an email to the next Trustee on the list as a reminder.

Priscilla also asks that you notify her if you have had to do laundry, as the hall user may be invoiced.

6 **Parish Hall Maintenance**

- Pictures – one of the pictures fell off the wall after the cord broke, smashing the glass. Dave agreed to get it reglazed and he and Ian Macrae will give all the pictures a general service, replacing the cords and rehanging them so they are level. It was also agreed to consider adding more up to date photos of village events.

7 **Review of Events**

- Dog Show, 7th May 2017 – another really successful event which made a profit of £327. Enormous thanks are due to the many organisers and helpers, but especially to Brian Haynes who acted as compere and really helped to make the day entertaining. It has not yet been decided whether to hold another show next year or whether May was the ideal month to choose.
- Film Nights: 24th March “A Streetcat Called Bob” (36 attendees and £92 profit); 21st April “A United Kingdom” (44 attendees and £154 profit) and 26th May “Lion” (44 attendees and £134 profit). In an effort to reduce the burden put upon Priscilla, it was agreed to trial a system of no pre bookings (apart from at the previous film) and to work on the principle of “first come, first served”.

8 **Future Fundraising Events**

- Village Get Together, 9th June 2017 – setting up for this event will be 10am on Friday (tables, chairs, gazebo, music, etc.). Siobhan will make a glittery sign for the free bar, indicating that donations are welcome. As the Messenger has so far not been delivered around the two villages, it is unclear how well informed everyone is about this event, so Dave has agreed to put some more fliers in the hall for polling day, along with an A3 poster to help catch the eye of voters. Siobhan will send a reminder to those on the “Friends” mailing list.
- Film Night: 23rd June “Manchester By The Sea”
- There will be a table top sale on Saturday 16th September. Tables will be charged at £5 each and refreshments will be available.
- Other suggestions include a classic car show and a yard sale. It was agreed to try to canvass opinions and ideas at Friday’s Get Together.

9 **Any other business**

- Priscilla reported that the wine glasses we have are badly damaged from extensive dishwashing and it was unanimously agreed to replace the existing stock with new ones that have a 125ml mark.
- Ian asked whether Maureen Lummis has been formally thanked for looking after the bins at the hall. Siobhan agreed to look into this.

Date of next Meeting:

Tuesday 19th September, 2017.

Meeting closed 8.55 pm
