

**THORNHAM PARISH HALL TRUSTEES MEETING**  
**WEDNESDAY 24<sup>TH</sup> JANUARY 2018**  
**7.30PM IN THE VILLAGE HALL**

**DRAFT MINUTES**

**PRESENT**

Helen Belsey (Acting Chair)	Joan Calkin	Eileen Chandler
Siobhan Evans (Secretary)	Janine Eves	Jude Farrell
Sylvie Fawcett	Ian Macrae	Priscilla Macrae (Treasurer)

1 **Apologies**

Dave Cowdell (Chairman)	Richard Jannaway	Judy O'Keefe
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2 **Minutes of 19<sup>th</sup> September 2017 Meeting**

The Minutes were unanimously passed as an accurate record.

**Matters Arising**

- **Shed:** Ian Macrae reported that the shed has been given a thorough overhaul with new felting on the roof, improvements and repairs to the cladding as well as a new floor which includes rat proofing. The intention is to paint it once the weather improves.
- **Handyman:** Ian has now identified a willing local tradesman who is willing to act as a paid handyman.
- **Hedge Cutting:** the laurel hedge by the oil tank has become very large and needs taking back to a manageable size. It was agreed that this was probably best carried out by a professional and Eileen Chandler and Ian agreed to try to get a quote.
- **Drain cover:** Siobhan Evans has fitted some chicken wire to the wooden surround on the drain cover, making it safer.
- **Playground:** Janine Eves reported that plastic caps have been fitted to the posts in the playground and that these have been paid for from Parish Hall funds.

3 **Chairman's Report**

As the Chairman was not present, there was no Chairman's report.

4 **Treasurer's Report**

The bank account balances are as follows:

Current account	£1,961.94
Virgin deposit account	£17,478

5 **Parish Hall Rota**

January	Janine Eves	April	Joan Calkin
February	Helen Belsey	May	Jude Farrell
March	Judy O'Keefe	June	Sylvie Fawcett

As the end of the month approaches, the Trustee on duty should send an email to the next Trustee on the list as a reminder.

Priscilla also asks that you notify her if you have had to do laundry, as the hall user may be invoiced.

Ian asked that the Duty Trustee keep an eye on the bins, particularly after a function, and ensure they are put out for the Thursday collection.

## 6 **Parish Hall Maintenance**

- Car park: Ian reported that it has now become necessary, once again, to spread stone chippings on the car park area. It was agreed to form a working party to meet on Sunday, 11th February at 10am. It was thought that it might be possible at the same time to look at the contents of the shed and try to reduce the number of unwanted items stored there.
- Drains: Ian has looked at the drainage system and noted that some of the pipes are blocked. He will ask the handyman to clear them out.

## 7 **New Use for the Hall**

Serious consideration was given to an application from a commercial enterprise wishing to use the hall during business hours. It was decided that such a proposal would be incompatible with our Constitution and that it would likely have a serious impact on the ability of Trustees to hold community activities. After a vote, it was agreed to decline the proposal.

## 8 **Review of Events**

- Film Nights: 29<sup>th</sup> September “Their Finest”: this was attended by 25 people and a profit was made of £52; 27<sup>th</sup> October “Hidden Figures”: there were 24 attendees with a profit of £72 and 24<sup>th</sup> November “My Cousin Rachel” had 29 attendees and a profit of £53. The family-friendly screening of “Jungle Book” on 10<sup>th</sup> December was very popular and made a profit of £53.
- Christmas Fayre, 25<sup>th</sup> November: a very pleasant afternoon, making a profit of £387.
- Jumble Sale, 20<sup>th</sup> January: another successful event, raising £311.

## 9 **Future Fundraising Events**

- Film Nights: 26<sup>th</sup> January “Dunkirk”; 16<sup>th</sup> February “Lost in Paris”; 16<sup>th</sup> March “Death of Stalin”; 20<sup>th</sup> April “Film Stars Don’t Die in Liverpool” and 18<sup>th</sup> May film to be decided.
- Eileen suggested trying an afternoon of board and card games with refreshments for sale. It was agreed to hold this on Saturday, 10<sup>th</sup> March from 2.30pm to around 5pm.
- Village Gathering: a date was agreed of 11<sup>th</sup> May for this annual event.

## 10 **Any Other Business**

- Electric lighting: The Film Crew have suggested an upgrade to the lighting in the hall, mainly by replacing the halogen side lights with modern LED remote controlled units, providing a wide range of

coloured lighting moods to suit different events. It was agreed to ask them to present a costed proposal for the next meeting.

- Power sockets: all agreed that more power sockets in the hall, kitchen and outside would be useful. Everyone was asked to consider what is required and a decision will be made at the next meeting.
- GDPR: Janine explained that new General Data Protection Regulations will soon come into force, affecting the way we contact each other and the wider community. Janine will investigate this topic further and report back.
- New Trustees: it was agreed that Siobhan will put a notice in the Messenger, appealing for more Trustees.
- Ian announced his intention to step down as a Trustee at the 2019 AGM. It will therefore be necessary for someone to assume the roles of Maintenance Officer and Bar Manager.

Date of next Meeting (includes AGM): Wednesday, 21<sup>st</sup> March 2018.

Meeting closed 9.15 pm

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